



PORT OF SIUSLAW

Serving Western Lane County and The Central Oregon Coast

"Creating quality jobs and businesses through the development and application of Port facilities, resources and unique capabilities."

Job Announcement Port Manager, Port of Siuslaw

Closes: Friday, 3 February 2012, 5:00pm

POSITION: Port Manager
SALARY: \$50,000 - \$70,000, DOE

POSITION DESCRIPTION:

This is a full time, salaried position. The Port Manager is the chief executive officer of the Siuslaw Port District. He or she is responsible for: management and operations of the Port of Siuslaw; promoting economic development in the Port district; overall administration of the Port's fiscal matters and personnel policies; development, operation and maintenance of all Port facilities; and tenant and public relations. The Manager reports to the Port Commission.

The duties of this position are performed both indoors in an office setting and outdoors in Port facilities, and may involve work in adverse weather conditions, as well as work over or near waterways. This position is responsible for Port cash and requires the ability to be bonded. Primary work location will be the Port of Siuslaw main office. Duties of this position may involve work throughout Port facilities, including: Port Shop and Warehouse, Campground, Office and Storage Buildings, Transient Vessel Dock, Old Town Wharf, Commercial Moorage Basin, Public Boat Ramp, Sportboat Moorage Basin, Commercial Fishing Storage Area, Mapleton Transient Dock, and Fuel Dock.

Finalists for this position will be required to complete a skills assessment and interview.

OBTAIN COMPLETE JOB DESCRIPTION AND APPLICATION FORM AT:

Port of Siuslaw
1499 Bay Street
Florence OR 97439
541-997-3426

or

www.portofsiuslaw.com

or

Oregon Employment Department

APPLICATION SUBMITTAL: Submit completed and signed application form, along with a resume and any other relevant materials to: 1499 Bay Street, PO Box 1220, Florence OR 97439, or port@portofsiuslaw.com or 541-997-9407 Fax. Must be received by 5pm, Friday, 02/03/12.