

MINUTES
PORT OF SIUSLAW BOARD OF COMMISSIONERS
Special Meeting
Friday, 9 September 2011
Port office 1499 Bay Street,
Lane County, Florence, OR 97439

ATTENDANCE: Commission: Commissioner John Buchanan, Commissioner Bill Fleenor (Fleenor); Commissioner Sally Owens (Owens); Staff: Interim Port Manager Susy Lacer (Lacer), Recording Secretary Dina McClure (McClure); Absent: Commissioner Joshua Greene (Greene), Commissioner John Scott (Scott).

Purpose: To discuss the award contract with PND Engineers for the Wharf Improvement Project.

Commissioner Buchanan called the Meeting to order at 3:00pm.

Lacer said PND has responded after receiving the award contract. The inspection firm PND wants to use for the project is not available until mid-November. This is due to the Port being 2 months behind schedule in awarding the contract. Their first suggestion is to delay the project until next year's "in water work window". Lacer has left inquiries with ODOT and the State to find out if delaying the grant funds and loan are possible. Lacer heard back from ODOT regarding the Connect III Grant today at noon and while it's not certain yet, Carol Olsen, Program Manager, said it's possible and very likely the grant funds can be held over one year. ODOT wants to meet with the Port for more information. Lacer was in touch with the State and they said postponing the loan was agreeable.

Fleenor said the Port needs a contingency plan on the slim chance the grant funds cannot be held over one year and asked about Norwest, the second firm in the RFP process. Fleenor said he thought the scoring was close. Lacer said that Greene had stopped by earlier and in his opinion PND was superior for a variety of reasons. There was discussion about contacting Norwest to see if they could deliver the project in the given timeframe. Buchanan suggested approving the contract with the caveat that in the event the grant is in jeopardy the Port will consider Norwest if they can perform in the timeframe. Owens asked if there were safety concerns regarding the urgency of the project being completed this year and Lacer said there is a sense of urgency but postponing the project one year will be all right. Fleenor asked if PND had other firms they could use and Lacer responded that PND has a lot of experience and confidence in this firm and this situation wouldn't be happening if the Port wasn't close to three months behind schedule.

On the Motion, made by Fleenor, and seconded by Owens, the Board unanimously approved to pursue extending the grant one year and in the event the grant is in jeopardy, the Board gives Lacer the authority to contact Norwest to see if they can work in the given timeframe.

Fleenor said there is a possibility that when work starts on the Wharf, more damage might be found than what was discovered in the 2008 inspection and what is budgeted to repair. This would reduce the life expectancy of the Wharf which dovetails into the lease agreement with ICM. He recommends adding language to the lease agreement that states that the lease cannot exceed the life expectancy of the Wharf. It was agreed that this was a good recommendation and Lacer would review this with the Port attorney.

Adjourn 3:10pm

President