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MINUTES
PORT OF SIUSLAW COMMISSION
REGULAR MEETING
Wednesday, 15 September 2010

Commission President Saulsgiver called the Regular Meeting of the Port of Siuslaw Board of Commissioners to order at 7:00 p.m. in the Port office conference room located at 1499 Bay Street, Florence, Lane County, Oregon.

ATTENDANCE: Commission: Commissioner Bud Saulsgiver (Saulsgiver); Commissioner Joshua Greene (Greene), Commissioner Sally Owens (Owens); Commissioner John Scott (Scott), Commissioner John Buchanan (Buchanan); Staff: Port Manager Mark Freeman (Freeman), Recording Secretary Dina McClure (McClure). Audience: Frank Keavy, Brien Mill, Shirley Saulsgiver, John Martinez, Bill Dietrich, Ken Irwin, Dave Swinney and Michelle, Jay Cable, Sandra Belson, Alan Campbell of Campbell Productions.

CHANGES TO THE AGENDA: Greene requested to add discussion of Urban Renewal aerial photos under Old Business.

MINUTES: On the MOTION made by Scott, seconded by Buchanan, the Minutes of 18 August 2010, were unanimously approved as submitted.

REMARKS FROM CITIZENS/GROUPS:

Bill Dietrich, VP of the Siuslaw Fishermen's Association, read a portion of the SFA By-Laws, emphasizing the relationship of working with the Port to encourage economic growth and the importance of bringing back a commercial fishing fleet due to the revenues they generate. Dietrich expressed concern regarding the expenditures of Ice Machine grant money and what was received in return. The Ice Machine received minimal electrical work and he wants documentation on how the money was spent. Buchanan suggested a 3rd party, such as SDAO come in to provide accounting.

Dave Swinney said 1) there were problems with a commercial boat operator not abiding by rules of the marina. He witnessed the individual on other boats without permission, and told of repeated rude behavior. Freeman said a letter of eviction had been mailed to this individual today. 2) Swinney feels the public should be able to fish off the commercial docks but signage says not to. Scott said it's a rule from OSMB who funded the new Transient Dock. Greene wants to find a solution to the ban and asked Freeman to take a closer look at the wordage in the OSMB contract. 3) Swinney is concerned about the stains on the gangway outside Mo's back door and why it can't be kept clean. Freeman said staff is working with Mo's on the problem. 4) Swinney hopes the Commission come to a decision on the Live Aboard policy tonight.

Jay Cable is 1) upset the Nopal St. parking lot has not gotten re-stripped yet and is concerned that we are going into the wrong time of year to get it done. Freeman said the project will go out to bid next week. 2) Cable wants the Port to install a change machine at the car wash/laundry. Cable is tired of giving out change and will only give out \$1 at a time. The new sign saying "change available at campground office" is too

small. Freeman said the sign is temporary and a change machine will be installed on the new restroom. There was discussion about ordering a machine sooner, the risks from vandals, and better lighting in the area. Freeman will price the machines and email the information to the Commissioners.

FINANCIALS: Freeman pointed out the payment to ODOT in the amount of \$711,844 for the MSLTD that contributed to the high amount of financials this month. Greene asked where the cumulative costs to the Ice Machine were. The reports only show expenditures from the start of FY10/11. **On the Motion, made by Buchanan, and seconded by Scott, the Board unanimously voted to ratify payment of bills listed in the amount of \$795,663.90.**

OLD BUSINESS:

1) Update on Live Aboard Policy: Freeman referred to discussion last month to exempt Live Aboards on working commercial boats and to lower rates for 2nd person on recreational boats. There was discussion about how many Live Aboards would be allowed, comparing this Port to other Ports in terms of price and amenities provided, and how boats should prove working status for exemption. Scott suggested showing fish tickets and Saulsgiver said some working boats might not be able to fish due to maintenance. Greene said there should be a way to track Live Aboard utility consumption to better calculate the fees, and made the point that recreational boats have to pay higher moorage fees in addition to the Live Aboard fee. After close review and comparison to fees from other Ports, it was decided to reduce the Live Aboard fees. **On the Motion, made by Buchanan, and seconded by Owens, the Board unanimously voted to adopt a Live Aboard Fee of \$40 per person for recreational boats and exempt the Live Aboard Fee for working commercial boats.**

2) Update on Letter of Support - McKenzie River Trust/Waite Ranch: Freeman said a paragraph was added to the letter and upon approval, the letter will go out. Greene said as long as Freeman was comfortable with the wordage, he would agree. **On the Motion, made by Scott, and seconded by Greene, the Board unanimously voted to approve the added paragraph to the Letter of Support to McKenzie River Trust.**

3) Urban Renewal Aerial Photographs: Greene thinks the stakeholders in the aerial photographs that were taken should have access to them. The Commissioners agreed. Greene added the Urban Renewal had approved the mural for the Ice Machine.

NEW BUSINESS:

1) Endorse Siuslaw Estuary Partnership Guide Principals: There was discussion about the Principals and there are concerns regarding some of the content. Sandra Belson, Community Development Director, was invited to step forward to give a synopsis. Belson gave an overview of the Principals and how the project creates a healthy estuary and clean water. The Commissioners agreed be supportive of the Partnership but are not ready to endorse the Guiding Principals until further review.

2) Approve SDAO Checklist for Insurance Discounts: **On the Motion, made by Buchanan, seconded by Scott, the Board unanimously voted to approve the Board of Directors Responsibilities Better and Best Practice Checklist.**

3) Discuss/Approve Restroom Design: Freeman said the budget for the new restroom is 130K, with \$41K coming from OSMB. The restroom being considered has 4 individual units that include a shower, toilet, and sink. There was discussion regarding how this model would fit the Ports needs, seasonal demand, transient usage, ADA access, and what type of card key system would work best. Freeman said due to public funding, a minimum of 2 toilets need to be open to the public. Greene suggested a 2 toilet restroom be open to the public and additional toilet/shower restroom be accessible to the RV/Campground guests only. Buchanan suggested the project go out to bid to get local quotes. Scott said our paying customers in the RV/Campground deserve a nice card key restroom/shower located in the campground. There was further discussion about revising the restroom project to include 2 facilities in separate locations. The Commissioners all agreed this project should go out to bid locally.

4) Other Items by Commission: Greene asked about the status of the Fish Market. Freeman said when Babcock gets the new drawings to the Port, they can move forward. The Commissioners looked at pictures of Babcock's floating fish market in Coos Bay. Greene suggested Babcock get some design review suggestions so his plans are fitting with existing architectural guidelines with the Port and the City. Scott said Babcock has the support of the Commissioners and he needs to follow through with the next step. Greene added it will be great to have a local fish buyer.

REPORTS:

Brien Mill, from OMC, gave an update on the Ice Machine progress. Their boom truck has erected the first section of the auger and the prefabricated parts will be put into place this weekend.

Greene reported 1) he will continue to work with Freeman on the letter to the Legislature for Oregon Ports. 2) He received a letter from Ron Wilder, who was upset that the Minutes from the last meeting were not done in a timely fashion. Freeman said this month has been very busy and from this point forward staff will try to have the Minutes posted two weeks following the Port Commission meeting.

Freeman reported 1) he met with the City and Business Oregon and they plan to funnel any future business leads through Lane Metro Partnership. 2) F Dock should be done next week. 3) Jeff Merkley was here 2 weeks ago and they walked around with the COE and Coast Guard who pointed out the importance of dredging and the jetties. The Port might see more money if we get what the Senate is proposing.

ADJOURNMENT: Saulsgiver adjourned the meeting at 9:05pm.

President