

MINUTES
PORT OF SIUSLAW COMMISSION
REGULAR MEETING
 Wednesday, 17 February 2010

Commission President Greene called the Regular Meeting of the Port of Siuslaw Board of Commissioners to order at 7:00 p.m. in the Port office conference room located at 1499 Bay Street, Florence, Lane County, Oregon.

ATTENDANCE: Commission: Commissioner Bob Thorp (Thorp); Commissioner Joshua Greene (Greene), Commissioner Bud Saulsgiver (Saulsgiver); Absent: Commissioner John Scott (Scott), Commissioner John Buchanan (Buchanan); Staff: Port Manager Mark Freeman (Freeman), Recording Secretary Dina McClure (McClure). Audience: Neil Roberts, Shirley Saulsgiver, Brien Mill, Sandi Young, Wendy Farley, Pearl & Louie Campbell of Campbell Productions,

MINUTES: Greene made comment that the 3rd rendition of the motion regarding Don Wilbur does reflect intent. On the **MOTION made by Saulsgiver, seconded by Thorp, the Board unanimously approved the Minutes of January 20, 2010, as submitted.**

REMARKS FROM CITIZENS/GROUPS: None.

FINANCIAL REVIEW: Freeman explained that Port obtained newer used docks from Puget Sound to replace old, sinking wooden floats. The cost was \$1400 for transportation plus Port labor to assemble. Financials also included approximately \$1600 to replace and repair frozen pipes on the wharf during December's cold weather, and \$5800 for the Annual Audit. Greene referred to revenue and Freeman said it paralleled to poor occupancy years, hoping we have hit bottom and revenues will be on the rise. **On the Motion, made by Saulsgiver, seconded by Thorp, the Board unanimously voted to ratify payment of bills listed in the amount of \$57,807.63.**

OLD BUSINESS:

1) Ice Machine: Saulsgiver reported the Florence City Council voted to approve the request for \$79,000.00 in funding from the Lane County Industrial Development Revolving Fund for the completion of the ice machine. There was also a Lane County meeting at the Justice Center and the vote was unanimous in support.

NEW BUSINESS:

1) Siuslaw River Estuary Partnership: Freeman reported the City of Florence has received a grant to ensure water quality issues including river, estuary, habitat, restoration, and part of it is the establishment of the Siuslaw River Estuary Partnership which would include a representative from the Port Commission. The multi-year timeframe is outlined in packets. Saulsgiver volunteered to be the representative and will attend the first meeting on March 11th.

2) 2008-09 FY Audited Annual Financial Report: Freeman noted highlighted points including the \$250K loan to remedy a 10 year ongoing issue with regard to ownership of the 40 acre Pacific View Business park. Balloon payment is due on this in 3 years. In addition, the Port was forced to take a \$75K loan for marina dredging, which had not been done in 22 and 28 years, respectively. Out of 3 existing loans, one has been retired but the balance of other two will be ongoing over the next several years. The budget is on track for 2010. It is important to note that bills are coming due for

deferred maintenance that was not done for many years. We are looking at the final resolution of Maple Street and the possibility of addressing the wharf. In summary, the audit is done annually at the cost of \$5800 from the CPA firm. Greene asked what is cost of balloon payment in 3 years? Freeman stated it is an interest only loan of around \$11K, with a \$250K payment to the bank in 3 years. Greene inquired about cost lost in Maple Street Transient Dock project. Freeman stated money lost was close to \$60K due to permit compliance that has become expensive and time consuming. **On the Motion, made by Thorp, seconded by Saulsgiver, the Board unanimously voted to approve the Port of Siuslaw Audited Annual Financial Report for fiscal year 2008-09.**

3) Resolutions (4) Authorizing Grant Applications: Freeman described the grants that have been submitted. Resolution #02-17-10A is for a SDAO Security Matching Grant to put video cameras in the Campground area. Resolution #02-17-10B is a Lane County Tourism Special Projects Grant to expand the reach for our existing TV advertising. It is important to note that the Port has done television advertising in Eugene last year and this year, not only for the Port but also for the City of Florence, and we will continue to do so. The grant will extend the reach to television markets in Central and Southern Oregon. Greene asked how much grant money there was for this project. Freeman stated 10K with 1K match. Resolution #02-17-10C is a FEMA/Homeland Security Grant that will install cameras and card lock gates that can be accessed by the Port and other law enforcement agencies such as Coast Guard. Cameras will view the wharf area, Commercial Marina, and transient vessel dock. The card lock gates will provide security for our marina customers after hours. Cost is 56K including gates and video surveillance. This will allow law enforcement to survey a situation prior to arrival. Resolution #02-17-10D includes 3 Oregon State Marine Board Facilities grants that will require a 25% match. We will replace boarding floats on the boat launch area, a parking lot chip seal/restripe and a new a light at the boat launch area, and an upgrade replacement of a new pump out station with a monitoring feature. Total grant money would be around 172K with about 43K match that would be built into next year's budget. **On the Motion, made by Saulsgiver, seconded by Thorp, the Board unanimously voted to approve Resolution #02-17-10A. On the Motion, made by Thorp, seconded by Saulsgiver, the Board unanimously voted to approve Resolution #02-17-10B. On the Motion, made by Saulsgiver, seconded by Thorp, the Board unanimously voted to approve Resolution #02-17-10C. On the Motion, made by Thorp, seconded by Saulsgiver, the Board unanimously voted to approve Resolution #02-17-10D.**

Reports: Freeman has been selected as a governmental representative to attend "community team" meetings to discuss the possibility of a Marine Reserve in the Cape Perpetua area, sponsored by ODFW. The meeting on Feb 8 was mostly housekeeping issues but more group education and presentations are planned for the March 8 meeting, in Yachats. The team includes a wide range of representatives from recreation, conservation, and commercial fishing. It's an outgrowth of House Bill 3013 that has taken up the "mantle" from the Ports FOORC group that was discussing the same issues. Meetings will be in different cities between Newport and Florence, with the April meeting being in Florence.

Freeman stated the Oregon Economic Development Association and Business Oregon sponsored a "call in" for the Asian and European recruiters for the State of Oregon. Freeman invited the Recruiters and a representative from Business Oregon and they came last week to see the Port of Siuslaw properties and the City of Florence. It is important to make the people who talk to companies on a national or regional basis be aware of this area.

Freeman stated there is a forum on transportation for Lane County to discuss and prioritize transportation issues that will include rail, in addition to prioritizing issues with Hwy 126. Port of Siuslaw is a participant in this group that meets monthly with final report due in April.

Freeman stated we are fixing the boardwalk grass area that has settled. We put in clean fill and grass seed.

Greene confirmed March 17 and April 21 for next meetings.

Greene closed by saying Thorp stepped in at a difficult time during a transition period. His work has been appreciated and he will be missed.

ADJOURNMENT: Greene adjourned the meeting at 7:27pm.

President

PORT OF SIUSLAW

RESOLUTION NO. 02-17-10A

A RESOLUTION AUTHORIZING SUBMISSION OF AN SDAO SECURITY GRANT APPLICATION

WHEREAS, the Special Districts Association of Oregon is accepting applications for their Security Matching Grant program; and

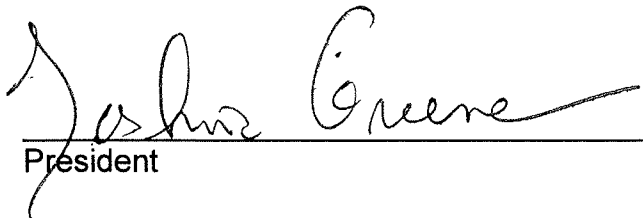
WHEREAS, the Port of Siuslaw desires to participate in this grant program to the greatest extent possible as a means of improving security and reducing crime at Port facilities; and

WHEREAS, the Port has available the required 50% matching grant funds;

IT IS HEREBY RESOLVED the Port of Siuslaw is authorized to apply for an SDAO Security Grant for installing cameras in the Campground area; and

FURTHERMORE, IT IS RESOLVED that the Port Manager is authorized to sign the grant application on behalf of the Board of Commissioners.

ADOPTED by the Port of Siuslaw Board of Commissioners this 17th day of February 2010.



President



Attest

PORT OF SIUSLAW

RESOLUTION NO. 02-17-10B

A RESOLUTION AUTHORIZING SUBMISSION OF A LANE COUNTY TOURISM GRANT APPLICATION

WHEREAS, Lane County is accepting applications for the Special Projects Tourism Grant Program; and

WHEREAS, the Port of Siuslaw desires to participate in this grant program to the greatest extent possible as a means of increasing tourism in the greater Florence area; and

WHEREAS, the Port has the required 10% matching funds available for this grant;


IT IS HEREBY RESOLVED the Port of Siuslaw is authorized to apply for a Lane County Tourism Special Projects Grant for a marketing program to pay for printing and distributing color brochures for the Port Campground and facilities, and for television ads featuring the greater Florence area to be broadcast in southern and eastern Oregon counties; and

FURTHERMORE, IT IS RESOLVED that the Port Manager is authorized to sign the grant application on behalf of the Board of Commissioners.

ADOPTED by the Port of Siuslaw Board of Commissioners this 17th day of February 2010.



President



Attest

PORT OF SIUSLAW

RESOLUTION NO. 02-17-10C

A RESOLUTION AUTHORIZING SUBMISSION OF A FEMA PORT SECURITY GRANT APPLICATION

WHEREAS, the US Department of Homeland Security/ FEMA is accepting applications for the Port Security Grant Program; and


WHEREAS, the Port of Siuslaw desires to participate in this grant program to the greatest extent possible as a means of improving security and at Port facilities; and

WHEREAS, no matching funds are required for this grant;


IT IS HEREBY RESOLVED the Port of Siuslaw is authorized to apply for a FEMA Port Security Grant for installing cameras and card lock gates in the Commercial Marina, transient vessel dock and wharf area, and a card lock gate to the fuel dock in the Sport Marina; and

FURTHERMORE, IT IS RESOLVED that the Port Manager is authorized to sign the grant application on behalf of the Board of Commissioners.

ADOPTED by the Port of Siuslaw Board of Commissioners this 17th day of February 2010.



President



Attest

PORT OF SIUSLAW

RESOLUTION NO. 02-17-10D

A RESOLUTION AUTHORIZING SUBMISSION OF THREE OREGON STATE MARINE BOARD BOATING FACILITIES GRANT APPLICATIONS

WHEREAS, the Oregon State Marine Board is accepting applications for the Boating Facilities Grant Program; and

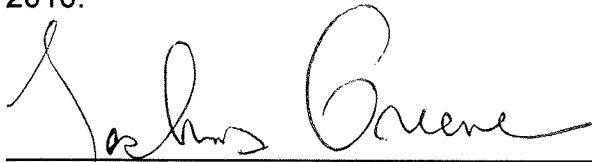
WHEREAS, the Port of Siuslaw desires to participate in this grant program to the greatest extent possible as a means of improving its marine facilities; and

WHEREAS, the Port has available, or will have budgeted for before grant funds are awarded, the required matching funds required for this grant;


IT IS HEREBY RESOLVED the Port of Siuslaw is authorized to apply for three Oregon State Marine Board Boating Facilities Grants for: Boarding Float replacement at the boat launch, and Harbor Street Parking Lot seal coat and restriping, and Marine Pumpout replacement at the Sport Basin; and

FURTHERMORE, IT IS RESOLVED that the Port Manager is authorized to sign the grant application on behalf of the Board of Commissioners.

ADOPTED by the Port of Siuslaw Board of Commissioners this 17th day of February 2010.



President



Attest