

MINUTES
PORT OF SIUSLAW COMMISSION
REGULAR MEETING
Wednesday, 18 November 2009

Commission President Greene called the Regular Meeting of the Port of Siuslaw Board of Commissioners to order at 7:00 p.m. in the Port office conference room located at 1499 Bay Street, Florence, Lane County, Oregon.

ATTENDANCE: Commission: Commissioner Joshua Greene (Greene), Commissioner John Scott (Scott), Commissioner Bud Saulsgiver (Saulsgiver), Commissioner Bob Thorp (Thorp); Commissioner John Buchanan (Buchanan); Staff: Recording Secretary Susy Lacer (Lacer). Audience: Louie Campbell of Campbell Productions, Brien Mill, Ken Urwin.

MINUTES: On the **MOTION** made by Scott, seconded by Saulsgiver, the Board unanimously approved the Minutes of September 16th, 2009, as submitted.

REMARKS FROM CITIZENS/GROUPS: None

FINANCIAL REVIEW: Greene noted the total included two months' worth of bills. Greene asked what the unemployment rate was for the Port. Lacer stated she would find out and let him know. Lacer noted there would be a large bill next month for the transient dock project because the Port had received a \$1.45 million bill from ODOT for that project. Scott asked if grant funds were covering the total. Lacer stated grant funds would be covering most of the cost. **MOTION: On the Motion, made by Buchanan, seconded by Scott, the Board unanimously voted to ratify payment of bills listed in the amount of \$128,575.55.**

OLD BUSINESS: Greene stated he had drafted a response to Debbie Ruiz' letter which was sent to Congressman DeFazio and forwarded to the Port by DeFazio. Greene stated he took time to respond to all of the issues Ruiz raised in the letter and that he reread the Port's Board of Commissioner rules and regulations, which address responding to concerned citizens. Greene stated he spoke with his fellow Commissioners, Port staff, the City, Richard Wiget, etc. to incorporate all positions and issues in his response. Greene stated all facts are accurate in the response letter. Greene noted the letter is a draft and invited any comments or changes from the Commission. Scott thanked Greene for writing the letter and stated it was well done. Scott noted the Market issue affects not just Old Town merchants, but also the motels, gas stations, restaurants, etc. in town and that more tourists in town is better for all businesses. Scott suggested adding that the Port spent \$8,000 in advertising last year, and has \$16,000 budgeted for advertising this year; in TV, magazine, online, radio and newspaper presence, all designed to bring more visitors to the Florence area. Greene clarified that the Commission was in support of emphasizing all of Old Town in Port advertising. The Board agreed the goal is to get more people to come to Florence. Scott added that the Ruiz letter had mentioned the Market limiting parking available for Old Town. Scott pointed out that the Port parking lots are not technically for Old Town parking, that they are Port of Siuslaw parking and that it is for specific businesses on Port property-- including Mo's and boardwalk tenants-- to use, and which Old Town merchants are allowed to use as well. Scott noted these are Port parking lots, not City of Florence parking. Greene agreed he would add those two items to the letter.

NEW BUSINESS: Resolution 11-18-09A, Submission of Connect Oregon III grant application. Lacer explained this grant application was to pay for the 20 year repairs to the wharf, as recommended in the Berger-Abam engineering report, as well as for infill of the open wharf section in front of Mo's Restaurant. Saulsgiver asked if it was just to cover expansion in that one area, not all three open areas. Lacer stated yes, because the Port could not afford the 20% match funds required if we asked for enough money to infill all areas. Lacer noted the matching funds, as the grant application was submitted, will require \$437k in Port funds, which will necessitate another loan. Greene clarified this project was to pay for covering over the open area by Mo's and rebuilding the wharf under Mo's. Lacer stated it was not rebuilding that

section, but completing the recommended repairs, including piling jacketing, replacing bracing, etc. Thorp asked if the Port was confident it would have the matching funds available. Lacer stated yes, they were confident they could get a loan, but they would be looking for grant funds to avoid another loan if possible. **MOTION: On the Motion, made by Scott, seconded by Saulsgiver, the Board voted unanimously to adopt Resolution 111809A, Submission of ConnectOregon III grant application.** Attached to these minutes.

Resolution 11-18-09B, Adopting a Supplemental Budget and Appropriating Funds. Lacer noted this resolution was necessary because the Port had been awarded an Oregon Tourism Commission grant to complete a video update for the web site. **MOTION: On the Motion, made by Scott, seconded by Saulsgiver, the Board voted unanimously to adopt Resolution 11-18-09B, Adopting a Supplemental Budget & Appropriating Funds.** Attached to these minutes.

REPORTS: Scott noted he, Saulsgiver, and Thorp had all attended the Governor's Economic Revitalization Team meeting last week and the group had toured the transient dock and the Industrial Park. Scott stated the meeting went well and that the Port was well received. Scott stated he stressed the need for funding for the wharf and the response was receptive and positive. Greene asked if Scott had asked about funding for the bulkhead (retaining wall). Scott stated no, they only discussed wharf funding. Scott stated the group discussed the potential for sub-dividing the Industrial Park and all agreed it was best to wait for an interested buyer first, then act as needed. Greene noted the Port was now working with the City in marketing both the Business Park and the Industrial Park, which offers more attraction for future developments.

Scott noted Lacer was well-quoted in the newspaper article on the transient dock award. Greene agreed and stated he had heard the report on NPR/KLCC as well.

Thorp asked, regarding Manager's FYI #7, if there were any charges for the MSLTD project that were because of delays on the project. Lacer stated she was not aware of any charges on the project that shouldn't be there and that Freeman would review the bill prior to payment. Scott noted that ODOT was overseeing the project and that they would have final approval. Greene suggested that Freeman review the expenses for the project and make a report at the December meeting. Greene asked about #19, regarding the TIGER grant application. Lacer explained that was for Economic Development Recovery Act funds and that the resolution for that grant application was approved at the last meeting. Lacer explained there were no matching funds required for that grant and that Freeman submitted the application to request funding to fully replace the wharf. Thorp asked about #18, regarding Freeman training for Incident Command. Buchanan stated that meant that Freeman would become part of the management team in the event of a disaster in the community. Buchanan noted that WLEOG includes reps from the City of Florence, Dunes City, Mapleton Fire Dept, SVFR, etc.

Scott suggested the Commissioners stop and look at the F dock replacement project now underway by Port staff, using the old, free floats acquired by Freeman. The Board agreed the floats were a good deal.

ADJOURNMENT: Green adjourned the meeting at 7:22pm.

President

PORT OF SIUSLAW

RESOLUTION NO. 11-18-09A

A RESOLUTION AUTHORIZING SUBMISSION OF A CONNECT OREGON III
TRANSPORTATION GRANT APPLICATION

WHEREAS, the Oregon Department of Transportation is accepting applications for the Connect Oregon III Grant/ Loan program; and

WHEREAS, the Port of Siuslaw desires to participate in this grant/ loan program to the greatest extent possible as a means of providing needed repairs and revitalization to the Old Town Wharf; and

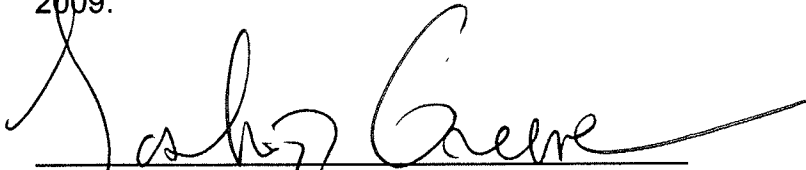
WHEREAS, the Port of Siuslaw Board of Commissioners have identified economic development as a high priority need in the Port of Siuslaw district and the Wharf is vital to the area's economic development; and

WHEREAS, the Port has available, or will have prior to award of grant funds, the required 20% matching grant funds;

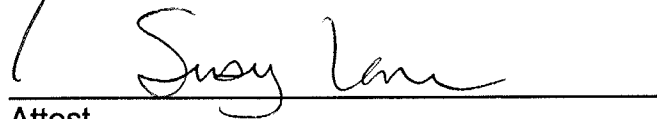
IT IS HEREBY RESOLVED the Port of Siuslaw is authorized to apply for an Oregon Department of Transportation Connect Oregon III Grant/ Loan for repair and revitalization of the Old Town Wharf; and

FURTHERMORE, IT IS RESOLVED that the Port Manager is authorized to sign the grant/ loan application on behalf of the Board of Commissioners.

ADOPTED by the Port of Siuslaw Board of Commissioners this 18th day of November 2009.



President



Attest

Port of Siuslaw
RESOLUTION NO. 11-18-09B

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET
AND APPROPRIATING FUNDS

WHEREAS, the Port of Siuslaw has been awarded a matching grant from the Oregon Tourism Commission in the amount of \$3,700 to pay for web video components;

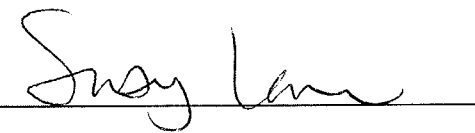
BE IT RESOLVED that for the fiscal year beginning 1 July 2008, a supplemental general service grants fund budget is hereby adopted in the total sum of \$1,193,700. now on file at the Port office, and the amounts for the purposes shown below are hereby appropriated:

Grant Fund		
Materials & Services	\$3,700	
Total Materials & Services		\$3,700
Total Grant Fund		\$1,193,700.

ADOPTED by the Port of Siuslaw Board of Commissioners this 18th day of
November 2009.



President



Attest